



Camp Lee Mar

Job Description: Academic Specialist (Counselor)

Requirements for Academic Specialist Position:

- Currently studying education or special education as an undergraduate or postgraduate student
- Completed at least 2 teaching placements during current course
- Excellent organizational skills, functional speech and language skills, and a passion for interacting with individuals who have special needs.

Job Description:

An Academic Specialist has a teaching program (supervised by Laura Leibowitz, M.Ed), and is a member of a general counseling group. Each academic specialist has a caseload of 15–17 campers and is responsible for planning and implementing campers' individual educational programs with direct supervision. Academic Specialists must keep detailed notes of each camper's progress and be comfortable meeting with parents on visiting day. All completed camper work and workbooks must be kept organized and returned home with the camper at the end of the summer session. A brief progress report must be written for each camper and signed by both the academic specialist and academic supervisor at the end of the summer session.

Academic Specialists live in bunks with their campers. They eat meals with their group, and are responsible for the campers' safety, as well as their social and emotional well-being. Counselors must be comfortable living in a group environment and be comfortable working on daily living skills with the campers (showering, dressing, brushing teeth, etc.) Counselors must have patience, energy, and the ability to see the best in every camper. We want our campers to have a great summer, but we also want them to grow and learn new skills. Counselors need to be able to work in a team with 3 or 4 co-counselors and keep the bunk neat and organized at all times so the campers can be as independent as possible.

Free Time: Rest Hour 1:00PM – 2:30PM

Free period daily as assigned in personal schedule

Day Off: Sunday